

## Minutes of IQAC Meeting (Date: 17 July 2020)

The Meeting of IQAC was organised on Friday 17 July 2020 at 10.30 am in the IQAC room.

The following members were present in the meeting.

01. Dr. A. K. Tikhe

02. Dr. U. B. Mahatme

03. Dr. S. C. Gedam

04. Dr. V. S. Borkar

05. Dr. S. R. Hiwale

06. Dr. G. L. Makkasare

07. Dr. A. N. Darvekar

08. Mr. M. C. Ikhar

09. Mr. P. B. Dangore

10. Mr. Prakash P. Sapkal

11. Mr. A. G. Shrikhande

12. Miss Durga Pande

13. Mr. Vinod J. Potdar

14. Dr. Ajay P. Ganorkar

**Item number 1:** To read out and confirm the minutes of last meeting.

**Resolution:** The minutes of last meeting held on 6 January 2020 were read out by Dr A.P. Ganorkar and confirmed unanimously after discussion.

**Item number 2:** Updates regarding NAAC.

**Resolution 2:** Dr A.P. Ganorkar addressed the meeting that the college was accredited with B grade in 2016-17 and the validity of it is going to be expired on 16<sup>th</sup> March 2021. It is necessary to get our college accredited in this session. Accordingly he gave necessary instruction and asked to work accordingly. The resolution was unanimously approved.



**Item number 3:** Reconstitution of IQAC committee and criteria.

**Resolution 3:** It is advised by Dr. A. P. Ganorkar that as the guidelines of AQAR have been upgraded and for smooth functioning of various activities some changes in committees and criteria are needed. Accordingly new criteria and committees are reconstituted. It was also addressed by the principal that all committee members should work seriously and sincerely and prepare their reports with documentary evidences and proofs at the earliest. This resolution was unanimously approved.

**Item number 4:** To approve academic calendar and activities for the session 2020-2021.


**Resolution 4:** Dr A.P. Ganorkar presented the academic calendar for the session 2020-2021 in the committee on which members expressed satisfaction and then approved after certain suggestions. Apart from this, discussion about activities to be carried out for the session 2020-2021 was held and the schedule for these activities was prepared. It was decided that due to Covid -19 pandemic situation and as per the directions from Govt. authority and competent authority various activities be conducted using online platform. The resolution is unanimously approved.

**Item No. 5:** To discuss about curriculum delivery on online mode.

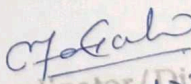
**Resolution 5 :** Principal, Dr. A. K. Tikhe addressed the committee that due to Covid 19 pandemic situation the students are not allowed to attend the college and thus it is the need that syllabus and curriculum delivery is to be done on online mode . For the same Whats app groups of students are to be prepared group wise and class wise and curriculum delivery is to be made using Google meet platform. The classes may be conducted from college or from home. The resolution is unanimously approved.

**Item No. 6:** Any other matter with the permission of the chairman.

**Resolution 6:** No matter was raised in the meeting with the permission of the chairman and the meeting ended with a vote of thanks.

  
Principal  
KZS Science College  
Bramhani, Kalmeshwar,  
Dist. Nagpur.



  
Coordinator / Director  
Internal Quality Assurance Cell  
K.Z.S. Science College,  
Bramhri-Kalmeshwar  
15/02/2020



## Minutes of IQAC Meeting (Date: 18<sup>th</sup> January 2021)

The Meeting of IQAC was organised on Monday 18<sup>th</sup> January 2021 at 10.30 am in the IQAC room.  
The following members were present in the meeting.

01. Dr. A. K. Tikhe
02. Dr. U. B. Mahatme
03. Dr. S. C. Gedam
04. Dr. V. S. Borkar
05. Dr. S. R. Hiwale
06. Dr. G. L. Makkasare
07. Dr. A. N. Darvekar
08. Mr. M. C. Ikhar
09. Mr. P. B. Dangore
10. Mr. Prakash P. Sapkal
11. Mr. A. G. Shrikhande
12. Miss Durga Pande
13. Mr. Vinod J. Potdar
14. Dr. Ajay P. Ganorkar

*[Handwritten signatures corresponding to the list members]*

**Item number 1:** To read out and confirm the minutes of last meeting.

**Resolution:** The minutes of last meeting held on 17 July 2020 were read out by Dr A.P. Ganorkar and confirmed unanimously after discussion.

**Item number 2:** Updates regarding NAAC.

**Resolution:** It is informed by Dr. A. P. Ganorkar, that the AQAR for 2019-20 is approved by CDC in its meeting on 28/12/2020 and is to be submitted to NAAC at the earliest. It was decided that the AQAR on completing all formalities be sent in month of February. Again it was decided to prepare AQAR for 2020-2021 as per new format given by NAAC office. The resolution is unanimously approved.

**Item number 3:** Review of activities held and to be held as per academic calendar


**Resolution 3:** Principal, Dr. A. K. Tikhe revived the activities conducted by college during this session and also discussed about the future programme that are to be conducted by the institution. Principal also addressed the committee that incomplete syllabus and regular curriculum activities be conducted using online platform. The resolution is unanimously approved.

**Item number 4:** To conduct classes, theory and practical examinations online mode.

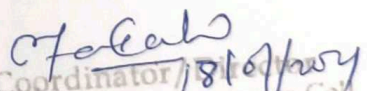
**Resolution 4:** Principal, Dr. A. K. Tikhe addressed the committee that theory and practical examination will be conducted on online mode as per the direction of university. The classes may be conducted from college or from home. He also guided to the examination committee to conduct exams smoothly considering the rural students internet connectivity problems and also consideration of problem face by students and to help them. The resolution is unanimously approved.

**Item number 5:** Any other matter with the permission of chairman.

**Resolution 5:** No matter was raised in the meeting with the permission of the chairman and the meeting ended with a vote of thanks.

  
Principal  
KZS Science College  
Bramhani, Kalmeshwar,  
Dist. Nagpur.



  
Coordinator/18/07/2021  
Internal Quality Assurance Cell  
K.Z.S. Science College,  
Bramhani-Kalmeshwar



S.T.D. No. - 07118

Phone No. - 271167

**Reaccredited as B by NAAC**

Uni. College code: 311

Uni. Town Code: 12

Dr. Bhabha Vidnyan Lokshikshan Sanstha's

## **K. Z. S. SCIENCE COLLEGE, BRAMHANI**

Tah- Kalmeshwar, Distt- Nagpur. Pin- 441 501.

### **INTERNAL QUALITY ASSURANCE CELL**

E-Mail ID: [principal\\_kzs@rediffmail.com](mailto:principal_kzs@rediffmail.com)

Website: <http://www.kzssclege.edu.in>

### **Action taken Report (Year 2020-21)**

In the meetings of IQAC held on 17<sup>th</sup> July 2020 and 18<sup>th</sup> January 2021 in IQAC room, few resolutions were passed unanimously. Those resolutions were put into the action by the concerned as decided by the committee. The following are the action taken in the pursuance of the resolutions passed.

| <b>Date of Meeting</b>         | <b>Item No.</b> | <b>Resolution passed</b>  | <b>Action taken</b>  |
|--------------------------------|-----------------|---|--|
| 17 <sup>th</sup> July, 2020    | 2               | Updates regarding NAAC  | AQAR for 2018-19 prepared.   |
|                                | 3               | Reconstitution of IQAC committee and criteria                         | New IQAC committees as per norms are constituted.                          |
|                                | 4               | To approve academic calendar and activities for the session 2020-2021 | Academic calendar for the session of 2020-21 is approved.                  |
|                                | 5               | To discuss about curriculum delivery on online mode                   | Due to Covid all curriculum activities are completed by using online mode. |
| 18 <sup>th</sup> January, 2021 | 2               | Updates regarding NAAC  | AQAR for 2018-19 prepared and submitted to NAAC on 21/10/2020              |
|                                | 3               | Review of activities held and to be held as per academic calendar     | Due to Covid all curriculum activities are completed by using online mode  |

|  |   |   |  |
|--|---|---|--|
|  | 4 | To conduct classes, theory and practical examinations online mode | Due to Covid all practical and theory examination were conducted online as per direction of RTMNU. |
|--|---|---|--|

*Atal*  
Coordinator/Director  
Internal Quality Assurance Cell  
K.Z.S. Science College,  
Bramhani-Kalmeshwar



*[Signature]*  
Principal  
K.Z.S. Science College  
Bramhani-Kalmeshwar